

## TO ACCESS DONOR VIEW:

From ARCF.org click on the yellow Fundholder Login button in the right-hand corner of the page.



FUNDHOLDERS PROFESSIONAL ADVISORS NONPROFITS STUDENTS AFFILIATES NONPROFIT DIRECTORY GIVE ONLINE **FUNDHOLDER LOGIN**

SMART GIVING OUR IMPACT APPLY ABOUT CONTACT US ASPIREARKANSAS.ORG

ARKANSAS community foundation  
Smart Giving to Improve Communities

ARKANSAS COMMUNITY FOUNDATION ANNUAL REPORT 2020

WE WERE READY

VIEW REPORT

SMART GIVING IMPROVING COMMUNITIES

Enter your LOGIN (your email address) and the temporary password sent to you via both US mail and email.

LOG IN DONORS & FUNDHOLDERS

User  
Password  
LOGIN  
[Forgot Password](#)  
[Forgot Login](#)

ARKANSAS community foundation  
Smart Giving to Improve Communities

COMMUNITY ACCREDITED FOUNDATION

SEAL OF TRANSPARENCY 2019-2022

STATE OFFICE LOCATION  
5 Allied Drive, Suite 50110, Building 5, 11th Floor  
Little Rock, AR 72202  
[DIRECTIONS](#)

© 2021 Arkansas Community Foundation. All Rights Reserved. [PRIVACY](#) [SITE MAP](#) [Toll-free 800-808-7428](#) PHONE: 501-973-0356 FAX: 501-973-0355 EMAIL: [info@arcf.org](#) [f](#) [v](#) [in](#) [ARKANSAS COMMUNITY FOUNDATION](#)

qa.iphiview.com was loaded on 06/14/21 14:45:23  
The database was pulled from arcf.iphiview.com

# TWO FACTOR AUTHENTICATION

When *INITIALLY* logging in and/or when you've lost your password and require a reset, our secure system requires two-factor authentication.

1. Choose one of the following options:
  - Select your phone number and indicate whether you'd prefer a TEXT message, or
  - select phone call to receive a phone call with your access token, or
  - select your email address to receive your access token via email.
2. Click SEND VERIFICATION CODE

Depending on which method you select, you will receive an email, text message, or phone call with a 7 digit code. Enter the access code.

The screenshot shows the 'FORGOT PASSWORD' form on the Arkansas Community Foundation website. The form includes fields for 'DonorView user ID', 'Primary telephone number', and a 'Country' dropdown menu. Below these is a section for 'Select an authentication method' with radio buttons for 'Text Message', 'Call', and 'Email'. A red arrow labeled '1' points to the 'Text Message' radio button. Below the form are two buttons: 'SEND VERIFICATION CODE' and 'CANCEL'. A red arrow labeled '2' points to the 'SEND VERIFICATION CODE' button. The footer contains the Arkansas Community Foundation logo, accreditation seals, and contact information.

## CREATING YOUR PASSWORD

You'll now be prompted to create a NEW password

- ***Must be at least 10 characters long.***
- ***Must not be longer than 14 characters.***
- ***Must contain at least 2 letters.***
- ***Must contain at least 1 number.***
- ***Must have at least 1 special character (ex: #, \$, %, etc.)***

# DONOR DASHBOARD

From the Donor Dashboard you can:

1. See your Fund's current balance (available to grant) and market value,
2. Download/view your fund statements,
3. Opt-in to "Go Green" (Choose to receive electronic vs. hardcopy statements in the U.S. Mail)
4. View a snapshot of the fund's recent contribution history.

## DONOR DASHBOARD

If you represent more than one Donor Advised Fund at the Foundation, please select a Fund from the Fund Selector dropdown to begin.

**FUND**  

☺ My May Test Fund

My May Test Fund (Fund ID 94095)  
Arkansas Community Foundation

**FUND BALANCE**  
\$45,550.00 (available to grant)  
\$54,500.00 (market value)

**STATEMENTS**  
[Open Last Statement \(In Acrobat\)](#)  
[See All Fund Activity and Statements](#)

**GO GREEN**  
☐ Check here - if you would like to be notified by email when your Statement

**CONTACT US:**  
Questions about your fund balance? Please reach out to our Finance Associate Lisa Duckworth [lduckworth@arcf.org](mailto:lduckworth@arcf.org) or 501-372-1116.  
  
Need assistance in making a grant or creating a personal giving plan? Contact our Donor Stewardship Officer Bethany Hilkert at [bhilkert@arcf.org](mailto:bhilkert@arcf.org) or 501-372-1116.

**TOTAL CONTRIBUTIONS**  
Recent Contributions

AMOUNT	TYPE	STATUS	DATE
\$2,000.00	Credit Card	Entered	6/1/2021
\$5,000.00	Credit Card	Posted	5/25/2021
\$5,000.00	Credit Card	Entered	5/24/2021
\$50,000.00	Cash	Posted	5/24/2021
\$500.00	Stock	Received	5/24/2021

[See All Contributions](#)

# Donor Dashboard (continued)

Continue scrolling down on the Donor Dashboard page for MORE features:

1. View a snapshot of your giving history by Field of Interest.
2. Add to your fund.
3. View your recent Grant history.

## DONOR DASHBOARD

If you represent more than one Donor Advised Fund at the Foundation, please select a Fund from the Fund Selector dropdown to begin.

### FUND

My May Test Fund (Fund ID 94095)

Arkansas Community Foundation

### FUND BALANCE

\$44,772.00 (available to grant)

\$54,722.00 (market value)

### STATEMENTS

[Open Last Statement \(In Acrobat\)](#)

[See All Fund Activity and Statements](#)

### GO GREEN

☐ Check here - if you would like to be notified by email when your Statement is available online.

You are currently receiving statements by mail.

### CONTACT US:

Questions about your fund balance? Please reach out to our Finance Associate Lisa Duckworth [lduckworth@arcf.org](mailto:lduckworth@arcf.org) or 501-372-1116.

Need assistance in making a grant or creating a personal giving plan? Contact our Donor Stewardship Officer Bethany Hilkert at [bhilkert@arcf.org](mailto:bhilkert@arcf.org) or 501-372-1116.

### TOTAL CONTRIBUTIONS

Recent Contributions

AMOUNT	TYPE	STATUS	DATE
\$777.00		Posted	6/25/2021
\$2,000.00	Credit Card	Entered	6/1/2021
\$5,000.00	Credit Card	Posted	5/25/2021
\$5,000.00	Credit Card	Entered	5/24/2021
\$50,000.00	Cash	Posted	5/24/2021

[See All Contributions](#)

### RECENT GIVING HISTORY

#### BY FIELD OF INTEREST:

- 56% - Families - Human Services (housing, shelter, hunger)
- 28% - Communities - Animal Welfare
- 8% - N/A
- 5% - null
- 4% - Health - Public Health & Prevention

#### BY ORGANIZATION:

RECENT GRANTS	GRANT ACTIONS
<a href="#">Single Parent Scholarship Fund of Northwest Arkansas</a>	(pending) \$1,000.00 <a href="#">View</a>   <a href="#">New</a>   <a href="#">Repeat</a>
<a href="#">AAoC Arkansas State University Fund</a>	6/25/2021 \$555.00 <a href="#">View</a>   <a href="#">New</a>   <a href="#">Repeat</a>
<a href="#">Single Parent Scholarship Fund of Northwest Arkansas</a>	(pending) \$1,000.00 <a href="#">View</a>   <a href="#">New</a>   <a href="#">Repeat</a>
<a href="#">RANDOM ACTS OF FLOWERS</a>	(pending) \$200.00 <a href="#">View</a>   <a href="#">New</a>   <a href="#">Repeat</a>
<a href="#">Single Parent Scholarship Fund of Northwest Arkansas</a>	(pending) \$1,000.00 <a href="#">View</a>   <a href="#">New</a>   <a href="#">Repeat</a>

[See All Grants](#)

### ADD TO MY FUND

# Donor Dashboard (continued)

From the Donor & Fundholders drop-menu in the right hand corner of the Donor Dashboard you can:

1. Check your balance,
2. View your contribution history,
3. Add to your fund,
4. View your grant history,
5. Recommend a grant,
6. Update your profile,
7. Access important saved documents

A screenshot of the Donor Dashboard interface. The top navigation bar is green with a 'LOG OUT' link. Below it is a 'DONORS & FUNDHOLDERS' dropdown menu. The main content area is titled 'DONOR DASHBOARD' and includes sections for 'FUND', 'CONTACT US', 'TOTAL CONTRIBUTIONS', and 'STATEMENTS'. A red number '1' points to the 'FUND BALANCE' section. A red number '2' points to the 'DONOR DASHBOARD' option in the dropdown menu. A red number '3' points to the 'CONTRIBUTION HISTORY' option. A red number '4' points to the 'ADD TO MY FUND' option. A red number '5' points to the 'GRANT HISTORY' option. A red number '6' points to the 'RECOMMEND A GRANT' option. A red number '7' points to the 'MY PROFILE' option. The 'FUND' section shows 'My May Test Fund' with a balance of \$45,772.00 (available to grant) and a market value of \$54,722.00. The 'CONTACT US' section provides contact information for Lisa Duckworth and Bethany Hilbert. The 'TOTAL CONTRIBUTIONS' section shows a table of recent contributions.

**DONOR DASHBOARD**

If you represent more than one Donor Advised Fund at the Foundation, please select a Fund from the Fund Selector dropdown to begin.

**FUND**

My May Test Fund (Fund ID 94095)

Arkansas Community Foundation

**1 FUND BALANCE**

\$45,772.00 (available to grant)

~~\$54,722.00~~ (market value)

**STATEMENTS**

[Open Last Statement \(In Acrobat\)](#)

[See All Fund Activity and Statements](#)

**GO GREEN**

**CONTACT US:**

Questions about your fund balance? Please reach out to our Finance Associate Lisa Duckworth [lduckworth@arcf.org](mailto:lduckworth@arcf.org) or 501-372-1116.

Need assistance in making a grant or creating a personal giving plan? Contact our Donor Stewardship Officer Bethany Hilbert at [bhilbert@arcf.org](mailto:bhilbert@arcf.org) or 501-372-1116.

**TOTAL CONTRIBUTIONS**

Recent Contributions

AMOUNT	TYPE	STATUS	DATE
\$777.00		Posted	6/25/2021
\$2,000.00	Credit Card	Entered	6/1/2021
\$5,000.00	Credit Card	Posted	5/25/2021

**DONORS & FUNDHOLDERS**

- DONOR DASHBOARD
- 2 FUND ACTIVITY
- 3 CONTRIBUTION HISTORY
- 4 ADD TO MY FUND
- 5 GRANT HISTORY
- 6 RECOMMEND A GRANT
- 7 RECURRING GRANTS
- MY PROFILE
- FUND RELATIONSHIPS
- FORMS & DOCUMENTS

# ADDING TO YOUR FUND

1. Select ADD TO MY FUND from the Donors & Fundholders drop-down menu



**DONOR DASHBOARD**  
If you represent more than one Donor Advised Fund at the Foundation, please select a Fund from the Fund Selector dropdown to begin.

**FUND**

My May Test Fund (Fund ID 94095)

Arkansas Community Foundation

**FUND BALANCE**  
\$45,772.00 (available to grant)  
\$54,722.00 (market value)

**STATEMENTS**  
[Open Last Statement \(In Acrobat\)](#)  
[See All Fund Activity and Statements](#)

**GO GREEN**

**CONTACT US:**  
Questions about your fund balance? Please reach out to our Finance Associate Lisa Duckworth [lduckworth@arcf.org](mailto:lduckworth@arcf.org) or 501-372-1116.

Need assistance in making a grant or creating a personal giving plan? Contact our Donor Stewardship Officer Bethany Hilkert at [bhilkert@arcf.org](mailto:bhilkert@arcf.org) or 501-372-1116.

**TOTAL CONTRIBUTIONS**

Recent Contributions

AMOUNT	TYPE	STATUS	DATE
\$777.00		Posted	6/25/2021
\$2,000.00	Credit Card	Entered	6/1/2021
\$5,000.00	Credit Card	Posted	5/25/2021

**DONORS & FUNDHOLDERS**

- DONOR DASHBOARD
- FUND ACTIVITY
- CONTRIBUTION HISTORY
- 1 ADD TO MY FUND**
- GRANT HISTORY
- RECOMMEND A GRANT
- RECURRING GRANTS
- MY PROFILE
- FUND RELATIONSHIPS
- FORMS & DOCUMENTS

This brings you to our SECURE, online, credit-card processing feature.

1. Enter the NAME of your fund (Pulaski County Giving Tree is given as an EXAMPLE, below)
2. Click “Choose Fund”
3. Click on “NEXT”

**Choose Fund**

Make a secure credit card donation to any of the funds and endowments managed by Arkansas Community Foundation.

Select up to three funds from the list below to gift.

**1**

0-9 A B C D E F G H I J K L M N O P Q R S T U V W X Y Z Reset

**2**

CENTRAL OFFICE

**Pulaski County Giving Tree Endowment**

To support charitable purposes in Pulaski County

☒ Choose Fund

**3**

## Adding to Your Fund (continued)

4. Enter gift amount
5. Indicate whether or not this gift is in honor or memory of someone
6. Click "NEXT"

The screenshot shows a web form titled "Choose Gift Amount" with a green circle containing the number "2". Below the title, it says "Tell us how much you would like to gift to each fund." and "Due to processing and credit card fees, we ask that donations less than \$25 be sent by check to our office at: ARCF | 5 Allied Drive | Suite 51110 | Little Rock, AR 72202". The form is for the "CENTRAL OFFICE Pulaski County Giving Tree Endowment". It has a "Gift Amount \*" field with a red "4" next to it, containing the value "25". Below this is a question "Is this an honorary or memorial gift?" with "Yes" and "No" radio buttons, where "No" is selected, with a red "5" next to it. At the bottom of the form is a "REMOVE FUND" button. At the very bottom of the page are "BACK" and "NEXT" buttons, with a red "6" next to the "NEXT" button.

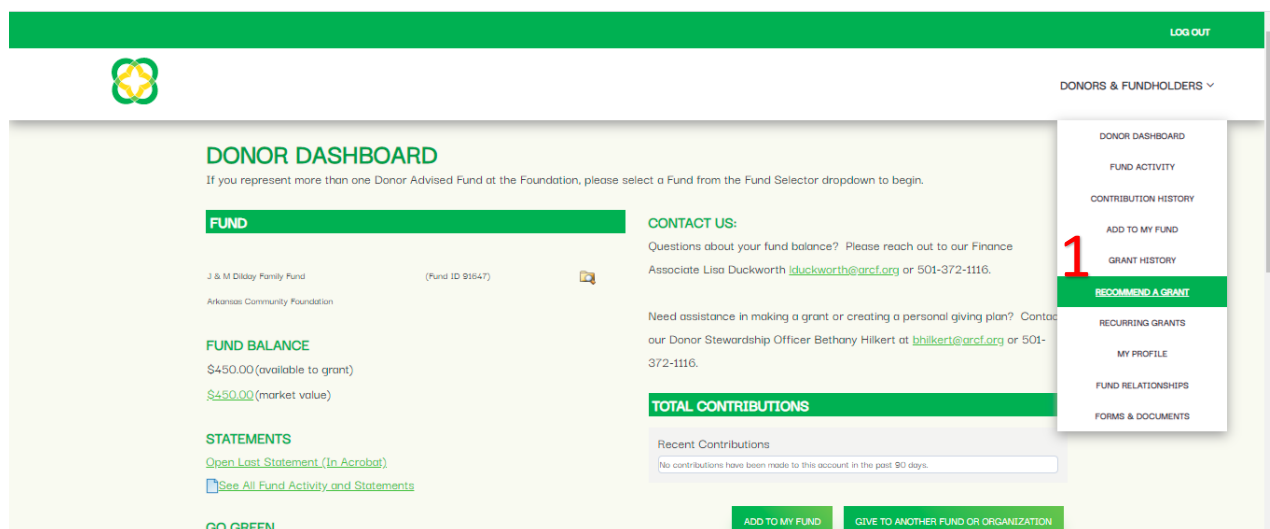
7. Complete payment information screen including name, one time or recurring donation, credit card information, email, address, phone.

The screenshot shows a web form titled "Complete Payment" with a green circle containing the number "4" and a red "7" to its left. Below the title, it says "Use the secure form below" and "\* Required fields". On the left is a "Donation Summary" box showing "Pulaski County Giving Tree Endowment \$ 25.00" and "Total \$ 25.00". The main form has a "Donation Information" section with a "Name of Donor(s) or Business Making the Contribution \*" field. Below this is a question "I would like to make a" with "One-Time Donation \*" (selected) and "Recurring Donation" radio buttons. The "Payment Information" section has a "Credit Card Information \*" field with "Card number" and "MM / YY CVC" sub-fields. At the bottom are "First Name \*" and "Last Name \*" fields.

You will receive a receipt for your gift via email. If you've made the gift in honor or memory of someone, they will be notified that a gift has been made in their honor. The amount of the gift will NOT be included.

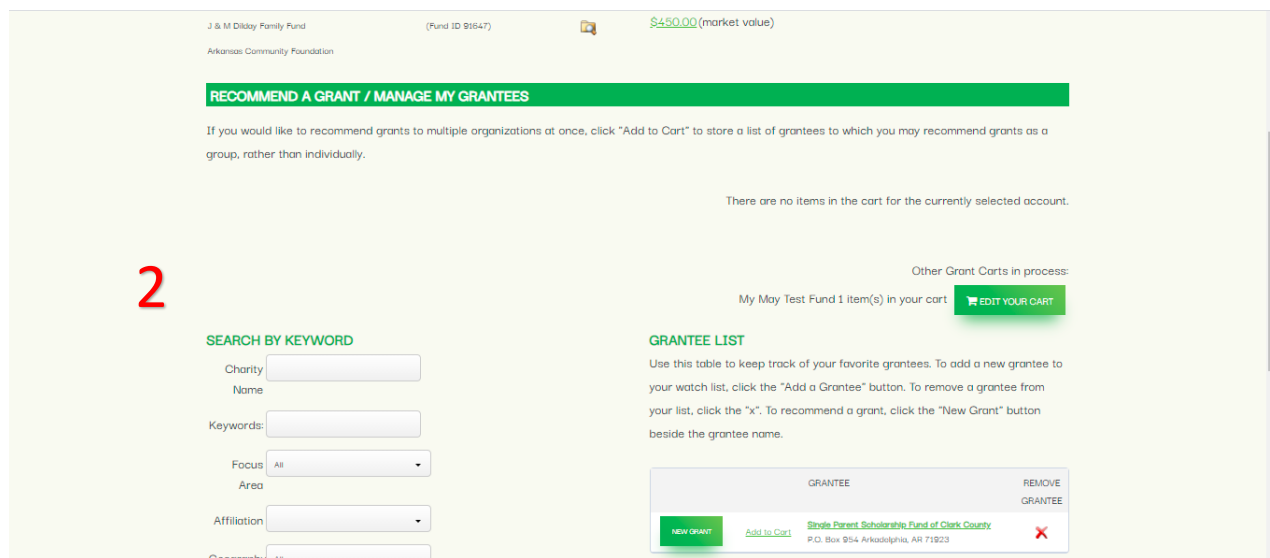
# RECOMMEND A GRANT

## 1. Select Recommend a Grant from the drop down menu.



The screenshot shows the 'DONOR DASHBOARD' for the 'J & M Dilley Family Fund' (Fund ID 91647). The dashboard includes sections for 'FUND BALANCE' (\$450.00 available), 'STATEMENTS', and 'TOTAL CONTRIBUTIONS'. A dropdown menu is open on the right, showing options like 'DONOR DASHBOARD', 'FUND ACTIVITY', and 'RECOMMEND A GRANT', which is highlighted with a red '1'.

## 2. Search by charity name, keyword, focus area, geography or population served.



The screenshot shows the 'RECOMMEND A GRANT / MANAGE MY GRANTEES' page. It includes a search section with filters for 'Charity Name', 'Keywords', 'Focus Area', 'Affiliation', and 'Geography'. A red '2' is placed next to the search filters. Below the search filters, there is a 'GRANTEE LIST' section with a table of grantees. The table has columns for 'GRANTEE' and 'REMOVE GRANTEE'. A 'NEW GRANT' button is visible next to the first grantee, 'Styke Parent Scholarship Fund of Clark County'.



## RECOMMEND A GRANT (continued)

### 3. When you've located the charity you'd like to support, click on New Grant

GUIDESTAR ORGANIZATION SEARCH

If you are unable to find an organization using the Search by Keyword or [GuideStar Organization Search](#), you may [Suggest A Grantee](#) or return to the [Grantee List](#).

Affiliation   
Geography   
Population   
Served   

SUBMIT

SEARCH RESULTS

NAME	FOCUS	ACTIONS	ACTIONS
Arkansas Single Parent Scholarship Fund	Families - Human Services (housing,shelter,hunger)	<a href="#">Details</a>	<a href="#">New Grant</a>
Arkansas Single Parent Scholarship Fund - Greene County		<a href="#">Details</a>	<a href="#">New Grant</a>
Ashley County Single Parent Scholarship Fund	Education - Higher	<a href="#">Details</a>	<a href="#">New Grant</a>
Chicot County Single Parent Scholarship Fund	Education - Higher	<a href="#">Details</a>	<a href="#">New Grant</a>
Conway County Single Parent Scholarship Fund	Education - Higher	<a href="#">Details</a>	<a href="#">New Grant</a>
Craighead County Single Parent Scholarship Fund	Families - Human Services (housing,shelter,hunger)	<a href="#">Details</a>	<a href="#">New Grant</a>
Desha County Single Parent Scholarship Fund Program	Families - Human Services (housing,shelter,hunger)	<a href="#">Details</a>	<a href="#">New Grant</a>
Jefferson County Single Parent Scholarship Fund	Education - Higher	<a href="#">Details</a>	<a href="#">New Grant</a>
Lee County Single Parent Scholarship Fund	Education - Higher	<a href="#">Details</a>	<a href="#">New Grant</a>
Land-A-Hand Lincoln County Single Parent Scholarship Fund		<a href="#">Details</a>	<a href="#">New Grant</a>

Page: 1 of 5

Go

Item 1 to 50 of 44

3



- The name and address of the charity will be displayed.
- Select whether this is a one time, OR recurring grant.
- Beneath the BALANCE of your fund, enter the AMOUNT of the grant you'd like to issue.

LOG OUT

DONORS & FUNDHOLDERS

GRANT ENTRY

4

I would like to recommend a grant to:

Desha County Single Parent Scholarship Fund Program

Address 125 South College Street, Dumas, AR 71539

5

Recommended Grant Amount:

☐ As a Single Payment  
☐ As a Recurring Payment

6

Balance \$450.00

Amount \$0.00

Single Payment:

As Soon As Possible

Other Grant Recommendation Details:

## RECOMMEND A GRANT (continued)

7. Next, indicate when you'd like the grant to be issued. Options are "as soon as possible" or "On a specific date."
  - a. As soon as possible - Grant recommendations received by close of business Tuesday are issued on Friday. Grant recommendations received Wednesday – Friday are issued the FOLLOWING Friday. \*Please note that this schedule may be expedited to accommodate holiday weekends.
  - b. On a Specific Date – Grant recommendations scheduled on a Saturday, Sunday, Monday or Tuesday will be issued on Friday. Grant recommendations scheduled on Wednesday, Thursday or Friday will be issued on the following Friday.
8. Indicate if there is a specific person at the organization that the grant award letter should be addressed to.
9. Please indicate the purpose of the grant. Examples: "as needed" or "general operating support", or more specifically "to support the after-school program."
10. Please note whether/how much personal contact information to provide to the grant recipient.

Single Payment: **7**

**8** Other Grant Recommendation Details:  
Name of Contact:

**9** Grant Purpose:

Please indicate below whether or not and what contact information you would like us to share with the grantee when issuing this grant.

**10**

☐ No Information Provided  
☐ Fund Name + Donor Name(s) + Address  
☐ Fund Name + Donor Name(s)  
☐ Fund Name + Donor Address  
☐ Fund Name  
☐ Donor Name(s) + Address  
☐ Donor Name(s)  
☐ Donor Address Only  
☐ Anonymous


**Note:** Selecting this option will display the recommender(s) name, address and the Fund Name

☐ Multiple Recommenders?

# UPDATE/MANAGE YOUR PROFILE

Great news! With DonorView you can update your contact information in our system. From the MY PROFILE tab you can update your physical/mailling address, email address, telephone number, etc. You can also change/update your password.

LOG OUT

DONORS & FUNDHOLDERS ▾

MANAGE YOUR PROFILE

Shown below is the information we have on file. To make changes to your addresses, communications, password or secret question, please click "save" before moving on to another tab. To make changes to any other information please call 570.517.3512 or email your fund manager.

PersonalAddressesCommunicationsChange Password

Last Changed 6/24/2021 1:48:19 PM

Expires On Never

Old Password

New Password

Confirm Password

Requirements

Must not contain your user ID anywhere in the password.

Must be at least 6 characters long.

Must not be longer than 10 characters.

Must contain at least 2 letters.

Must contain at least 2 number(s).

SAVE

11 | Page